

State of Idaho

Legislative Services Office

Management Report

A communication to the Joint Finance-Appropriations Committee

BOARD OF PROFESSIONAL ENGINEERS AND PROFESSIONAL LAND SURVEYORS

FY 2008, 2009, AND 2010

Report IC42410
Date Issued: April 6, 2011

Serving Idaho's Citizen Legislature



Don H. Berg, Manager

Idaho Legislative Services Office
Legislative Audits Division

BOARD OF PROFESSIONAL ENGINEERS AND PROFESSIONAL LAND SURVEYORS

SUMMARY

PURPOSE OF MANAGEMENT REVIEW

We conducted a management review of the Board of Professional Engineers and Professional Land Surveyors covering the fiscal years ended June 30, 2008, 2009, and 2010. Our review covered general administrative procedures and accounting controls to determine that activities are properly recorded and reported.

The intent of this review was not to express an opinion, but to provide general assurance on internal controls and to raise the awareness of management and others of any conditions and control weaknesses that may exist and offer recommendations for improvement.

CONCLUSION

We did not identify any significant conditions or weaknesses in the general administrative and accounting controls of the Board.

FINDINGS AND RECOMMENDATIONS

There are no findings and recommendations in this report or the prior report.

AGENCY RESPONSE

The Board has reviewed the report and is in general agreement with its contents.

FINANCIAL INFORMATION

The following financial data is for informational purposes only.

BOARD OF PROFESSIONAL ENGINEERS AND PROFESSIONAL LAND SURVEYORS – FISCAL YEAR 2010

Fund	Title	July 1, 2009 Beginning Cash	Receipts and Transfers In	Disbursements and Transfers Out	June 30, 2010 Ending Cash
0229 State Regulatory Fund		\$539,216	\$473,560	\$532,984	\$479,792
	Total	\$539,216	\$473,560	\$532,984	\$479,792

OTHER INFORMATION

We discussed other issues which, if changed, would improve internal control, compliance, and efficiency.

This report is intended solely for the information and use of the State of Idaho and the Board of Professional Engineers and Professional Land Surveyors and is not intended to be used by anyone other than these specified parties.

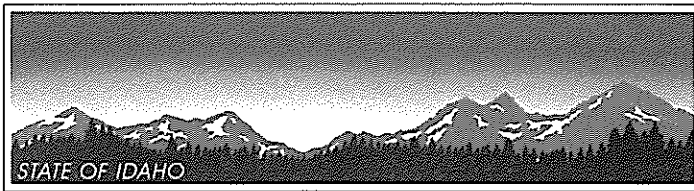
We appreciate the cooperation and assistance given to us by the executive director, David Curtis, and his staff.

ASSIGNED STAFF

Eugene Sparks, CPA, CGFM, Managing Auditor

Brinton Croff, Staff Auditor

AGENCY RESPONSE



**BOARD OF PROFESSIONAL ENGINEERS
AND PROFESSIONAL LAND SURVEYORS**

1510 E. Watertower St., Suite 110
Meridian, Idaho 83642-7993
Phone: (208) 373-7210 Fax: (208) 373-7213
<http://www.ipels.idaho.gov>

March 24, 2011

Eugene Sparks, CPA, CGFM, Managing Auditor
Legislative Services Audit
P.O. Box 83720
Boise, Idaho 83720-0054

Dear Mr. Sparks:

We have reviewed the draft of your Management Report on Internal Control over Fiscal Years 2008, 2009, and 2010 and take no exception to it. We appreciate the professional manner in which your Staff Auditor, Brinton Croff, conducted himself.

Thank you for the opportunity to respond to the report.

Sincerely,

A handwritten signature in black ink that reads "David L. Curtis".

David L. Curtis, P.E.
Executive Director

DLC/dc:Sparks, Eugene March 2011.mis

APPENDIX

HISTORY

The State Board of Professional Engineers and Professional Land Surveyors reviews applications; conducts examinations for land surveyor; issues and renews licenses for professional engineers and professional land surveyors; and certificates for engineer interns, land surveyor interns, and business entities that provide engineering and/or land surveying services. On July 1, 1974, the Board became one of the agencies under the Department of Self-Governing Agencies.

STATUTORY AUTHORITY

Authority for the establishment and operation of the Board of Professional Engineers and Professional Land Surveyors is contained in Title 54, Chapter 12 of the Idaho Code.

PURPOSE

The Board's purpose is to safeguard life, health, and property, and to maintain standards for licensing of professional engineers, professional land surveyors, engineer interns, and land surveyor interns.

ORGANIZATION

The Board's staff includes the executive director, deputy director, administrative assistant, and technical records specialist.

The Board comprises four professional engineers and one professional land surveyor. Board members are appointed by the Governor to five-year terms.

FUNDING

The Board is self-supporting and operated with dedicated funds derived principally from licensing and examination fees.

Organizational Chart for Idaho Board of Professional Engineers and
Professional Land Surveyors

GOVERNOR
C.L. "Butch" Otter

DEPARTMENT OF SELF-GOVERNING AGENCIES

BOARD
Chair
Vice Chair
Secretary
Member
Member

EXECUTIVE DIRECTOR

DEPUTY DIRECTOR

ADMINISTRATIVE ASSISTANT

TECHNICAL RECORDS SPECIALIST